

**Standard B/W copies**

	1 to 9	10 to 49	50 to 99	100 to 499	500 to 999	1000 +
Originals						
1 to 9	12.4c	11c	9.1c	8c	6.6c	5.8c
10 to 99	11.2c	9.1c	7.7c	6.5c	5c	4.5c
100 to 499	8.3c	6.9c	5.1c	4.6c	4.1c	3.9c
500 +	6.8c	4.9c	4.3c	4c	3.6c	3.4c

**Additional Paper cost for B/W**

- 110lb Index 6¢ per sheet
- 20lb Color Bond 3¢ per sheet
- 65lb Bright Hue Cover 6.5¢ per sheet
- 80lb Gloss Text 10¢ per sheet

**Color Copies: printed on 24# white bond, 110lb index, 80lb gloss text**

Size	1-9	10-49	50-99	100-499	500+
8 1/2 x 11	59c	53c	48c	43c	39c
8 1/2 x 14	74c	66c	60c	54c	49c
11 x 17	\$1.18	\$1.06	96c	86c	78c
12 x 18	\$2.00	\$1.80	\$1.62	\$1.46	\$1.32
13 x 19	\$3.00	\$2.70	\$2.43	\$2.19	\$1.98

**Additional Paper Cost:**

Paper Type	8 1/2 x 11	8 1/2 x 14	11 x 17	12 x 18
100lb cover	6c	7.5c	12c	12c
10pt C15 (gloss 1 side)	10c	12.5c	20c	20c
100lb gloss cover	12c	15c	24c	24c
120lb gloss cover	14c	17.5c	28c	28c

- Door Hangers 12¢ per sheet
- Envelopes #10 and smaller 5¢ per envelope
- Catalog envelopes 10¢ per envelope
- Labels (CD, Full sheet, Mailing) 15¢ per sheet

**Spiral/GBC Binding**

1/4"	8 mm	\$0.35
3/8"	10 mm	\$0.45
1/2" and 5/8"	12 mm	\$0.75
3/4"	22 mm	\$0.90
1"	25 mm	\$1.20
All other larger sizes		\$2.40
Acco and Tape		\$1.50
Acco only		\$0.45
Clear cover set		\$1.50

**Laminating**

- 8 1/2 x 11 ~ \$2.25
- 11 x 17 ~ \$3.00
- 12 x 18 ~ \$3.60
- 18 x 24 ~ \$4.75
- Larger Quote

**Mount onto Foamboard**

\$6.50 per Sq. Ft.

**Other Costs**

- Hand Time add \$20.00 per hr., min charge \$5.00
- Computer set-up add \$60.00 per hr., min. charge \$15.00
- STICKYBACKS \$1.50 ea
- Merging fee \$10.00
- Set of 5 tabs: \$2.00 blank / \$2.50 printed
- Faxes \$2.00 each
- Cutting charge \$10.00
- Padding 50¢ per pad

**Envelope printing**

Available by quote

**Large Document Copying**

Price per square foot	Bond	Vellum	Mylar
up to 50	\$0.30	\$1.80	\$2.60
51 - 100	\$0.25	\$1.60	\$2.40
101 - 200	\$0.20	\$1.50	\$2.30
201 - 500	\$0.18	\$1.40	\$2.20
501 - 1500	\$0.17	\$1.30	\$2.10
1501 - 3000	\$0.16	\$1.20	\$2.00
3001 - 5000	\$0.15	\$1.10	\$1.90
5001 - 10000	\$0.14	\$1.00	\$1.80
10001 - 15000	\$0.12	\$0.90	\$1.70

Mim. charge for bond copy \$1.80  
Presentation Bond @ 60¢ per sq ft

Scaling / Reductions / Enlargements  
\$20.00 per hr., min \$5.00

**Wide Format Color**

Priced per sq. ft.	
Redline printed on 20# Bond	99¢
Color Line Drawings printed on 32# Presentation Bond	\$2.50
Full Color printed on Gloss Photo Paper 170 gsm	\$5.50
8 1/2 x 11 Full Color Copy printed on 70# Gloss Photo Paper	\$1.20 ea

**Scanning**

	B/W	COLOR
8.5 x 11	\$0.25	\$1.00
11 x 17	\$0.25	\$1.00
larger sizes at 400 dpi per scan	\$2.00	\$1.00 PER SQ FT

Scanning add ons - i.e., naming reverse image, odd sizes, format change, dpi, will have computer time added to bill.  
Can be quoted upon request!

Burn to a CD / DVD \$10.00  
(includes CD/DVD)

Email / \$5.00

**Shipping**  
Available by quote  
Boxes additional charge

Download from FTP Sites / \$2.00 per 500 meg

**Sq Ft Chart**

- 12 x 18 (2)
- 18 x 24 (3)
- 24 x 36 (6)
- 30 x 42 (9)
- 36 x 48 (12)

**Carbonless Forms (printed in B/W)**

2 part	\$0.30
3 part	\$0.35
4 part	\$0.40

**Folding**

- 8.5 x 11 to 12 x 18 ~ 2¢ per fold
- Wide Format ~ 20¢ per sheet

**Business Cards**

**500 business cards**  
1/2 hr computer time and 1 proof / side  
Printed on 100 lb cover  
No logo  
2 day turnaround after proof is approved

Single Sided Cards	\$40.00
Double Sided Cards	\$67.50

**Additional Services**

500 single sided cards	\$25.00
Additional 500's single sided cards	\$15.00
500 Double sided cards	\$37.50
Additional 500's double sided cards	\$22.50
1/2 hr computer time and 1 proof / side	\$15.00
Printing on second side	\$12.50
Additional proof with simple change	\$5.00
Next day turnaround	\$20.00
Logos each	\$5.00
Raised Printing single sided only / 7 business days	\$16.00

**Additional Paper Cost**

Paper Type	Per 500 cards
10pt C15 (gloss 1 side)	\$6.25
100lb gloss cover	\$7.50
120lb gloss cover	\$8.75

\*Pricing based on 8 cards per 8 1/2 x 11.

**Raffle Tickets**

Single sided on White 110# index  
No logo  
5 day Turnaround  
price includes 1 proof, typesetting, numbering, perf and cut  
tickets set to 8.5 x 11 sheet

up to 1,000 single sided tickets	\$40.00
additional 500 single sided tickets	\$12.00
up to 1,000 double sided tickets	\$60.00
additional 500 double sided tickets	\$20.00
up to 1,000 4 to page single sided tickets	\$60.00
additional 500 4 to a page single sided tickets	\$20.00
up to 1,000 4 to a page double sided tickets	\$80.00
additional 500 4 to a page double sided tickets	\$30.00

additional proof	\$2.00
additional ticket changes / per change	\$3.00
3 day turnaround	\$10.00
next day turnaround	\$20.00
Logos / each	\$5.00